

7 Plan Maintenance

The Five County Association of Governments (FCAOG) Multi-Jurisdictional Hazard Mitigation Plan is a living framework for reducing natural hazard risk across Beaver, Garfield, Iron, Kane, and Washington Counties and their participating jurisdictions. Plan maintenance connects the regional risk assessment and mitigation strategy to local implementation, changing conditions, and the next plan update. This section establishes the method, schedule, and responsibilities for monitoring, evaluating, and updating the plan; incorporating mitigation into other planning mechanisms; and continuing public participation throughout the planning cycle.

The regional procedures apply to every participating jurisdiction. The county annexes identify jurisdiction-specific actions, integration opportunities, and public involvement approaches. The Five County AOG coordinates regional maintenance, while each jurisdiction retains responsibility for its own decisions, action implementation, local records, and adoption. Implementation remains subject to applicable authorities, technical feasibility, available resources, and local approval processes.

7.1 Maintenance Organization and Responsibilities

The Five County AOG will coordinate a regional plan-maintenance team composed of designated representatives from each participating jurisdiction. The team will maintain continuity with the planning team established during the update and involve emergency management, planning, public works, utilities, building and development review, floodplain management, finance, and other relevant functions. County representatives will support coordination with municipalities, but county coordination does not replace each municipality's responsibility to participate and report on its own actions.

7.1.1 Regional Coordination

The Five County AOG plan-maintenance coordinator will maintain the participant contact roster; schedule regional reviews; distribute reporting materials; compile jurisdiction reports; maintain the regional action, integration, and amendment records; coordinate public access to the plan and maintenance information; and initiate the next comprehensive update. The coordinator will also communicate with the Utah Division of Emergency Management and the State Hazard Mitigation Officer regarding review requirements, proposed amendments, and the next submittal.

CONFIRM BEFORE FINALIZATION: Identify the Five County AOG position responsible for regional coordination, its alternate, and the office responsible for maintaining the official plan and maintenance records. Confirm the team's relationship to existing Five County AOG committees rather than assigning unverified authority to a committee.

7.1.2 Jurisdiction and Action Responsibilities

Each participating jurisdiction will designate a primary plan-maintenance representative and an alternate. The representative will coordinate local review, obtain updates from action lead agencies, identify changes in risk and development, document integration and public involvement, and submit the jurisdiction's annual report to the Five County AOG. The jurisdiction will notify the Five County AOG when contacts change and transfer maintenance records to replacement staff. Small jurisdictions may combine functions or request county or regional assistance while retaining responsibility for their own plan commitments.

Lead agencies identified in the mitigation action tables will track implementation, expenditures and funding, milestones, barriers, and results for their assigned actions. Partner agencies will provide information relevant to their responsibilities. Local governing bodies retain authority over budgets, ordinances, project approvals, and plan adoption. The maintenance team will make recommendations; it will not substitute for legally required local decisions.

7.2 Monitoring Implementation

Monitoring is the routine collection and documentation of implementation information. Each jurisdiction will review its mitigation actions at least annually and provide an action-by-action update using the FCA action identifiers in Section 6.2 and the applicable annex. Regional actions will be tracked by their designated lead agencies. An action selected by multiple jurisdictions will retain separate jurisdiction-specific progress entries so that completion in one community is not reported as completion for all participants.

For each action, the annual record will identify the jurisdiction, action identifier, responsible agency, current status, work completed during the reporting period, remaining milestones, estimated or actual costs where available, funding pursued or secured, implementation barriers, next steps, and any recommended changes to priority or schedule. Completion will be supported by available documentation, such as project closeout records, adopted ordinances, photographs, outreach records, or agency confirmation. An unfunded action will not be described as complete, and absence of a report will not be treated as evidence of progress.

Action status will distinguish completed actions; actions in progress; ongoing activities; actions not started; deferred actions; and actions no longer relevant. Deferred or discontinued actions will include the reason, remaining risk, and any replacement measure. Ongoing activities will describe work performed during the reporting period rather than using "ongoing" as the sole progress description. Completed projects with continuing operation or maintenance needs will identify the responsible function and remaining obligations.

7.2.1 Annual Monitoring Schedule

The first regional monitoring review will occur within 12 months after FEMA approval, with subsequent reviews at least annually. The Five County AOG will distribute the reporting request at least 60 days before the regional review, and jurisdiction representatives will submit local updates at least 30 days before that review. The Five County AOG will follow up on missing reports and provide an alternative written or virtual participation opportunity when a jurisdiction cannot attend. These intervals are regional administrative commitments, not additional federal deadlines.

The regional review will consider action progress, funding and partnership opportunities, shared implementation barriers, integration into other plans, public comments, and recommended corrective steps. The Five County AOG will prepare an annual maintenance summary identifying participating jurisdictions, reports received and outstanding, decisions, assigned follow-up responsibilities, and target completion dates. Each jurisdiction will share its findings with the appropriate local officials and departments to inform the next budget, capital planning, and work-program cycle.

CONFIRM BEFORE FINALIZATION: Confirm the annual review month, first review date once approval is established, reporting intervals, meeting format, and local reporting process. The proposed 60-day and 30-day intervals may be adjusted by the Five County AOG before finalization; retain a definite annual method and schedule.

7.3 Evaluating Plan Effectiveness

Evaluation determines whether the plan remains relevant and whether its strategy and maintenance procedures are working. The regional maintenance team and each jurisdiction will evaluate the plan during the annual review, using action reports, updated hazard and development information, local capability changes, public input, and lessons from recent events. Monitoring establishes what occurred; evaluation identifies what the findings mean for risk reduction and future priorities.

The evaluation will address whether the identified hazards, locations, extent, and vulnerabilities remain accurate; whether new information changes the risk assessment; whether development, population, infrastructure, land use, or service needs have changed exposure; and whether changes in local plans, regulations, staffing, funding, or partnerships affect implementation. The team will also consider changes in future conditions where supported by relevant technical information, including water availability, wildfire and post-fire conditions, and the performance of infrastructure under changing demands.

The team will assess whether goals and action priorities remain appropriate; whether completed or ongoing actions are reducing the intended risk; whether implementation is keeping pace with schedules; whether barriers require revised approaches; and whether important risks lack an implementable action. Evaluation will consider effects on existing and future buildings, critical facilities, community lifelines, natural resources, and people who may have difficulty receiving information or accessing services. Results will be described using documented outcomes where available; benefits or avoided losses will not be presented as measured results without supporting evidence.

Each annual evaluation will identify recommended changes to actions, priorities, responsibilities, integration opportunities, outreach, or maintenance procedures. The record will explain the basis for each recommendation and distinguish an administrative record correction from a proposed amendment requiring further review. Findings will inform the next year's implementation work and the next comprehensive plan update.

7.3.1 Event-Driven Review

An additional review will be initiated when a significant disaster, damaging nondeclared event, new hazard study or map, substantial development change, major infrastructure change, or material capability change indicates that the plan may no longer adequately describe local risk or priorities. The affected jurisdiction will notify the Five County AOG and provide available information once immediate response needs allow. The Five County AOG and affected representatives will determine the scope of review and coordinate with technical partners as needed.

Event-driven review will document observed impacts, the performance of mitigation measures, newly identified vulnerabilities, recovery-related mitigation opportunities, and recommended action or plan changes. It may focus on affected jurisdictions or hazards rather than repeat the entire regional assessment. Findings will be retained in the maintenance record and incorporated into an amendment or the next update as appropriate.

CONFIRM BEFORE FINALIZATION: Confirm the notification and review target after a significant event and the position authorized to convene an additional review. Do not insert a fixed post-disaster deadline that local staff cannot reasonably meet.

7.4 Updating and Amending the Plan

7.4.1 Five-Year Comprehensive Update

Under 44 CFR § 201.6(d)(3), local jurisdictions must review and revise their plans to reflect changes in development, progress in mitigation efforts, and changes in priorities, and resubmit them for approval within five years. The Five County AOG will coordinate the next regional update with participating jurisdictions and the State Hazard Mitigation Officer. The approval and expiration dates in FEMA's approval documentation, rather than the planning-period label on the cover, will control the update schedule.

The Five County AOG will begin organizing the comprehensive update approximately 18 months before the applicable expiration date. The initial work will confirm participating jurisdictions, responsibilities, funding and technical support, required data, outreach methods, and the review and adoption schedule. The target is to provide the complete draft to the state at least six months before expiration, allowing time for state and FEMA review, revisions, and local adoption. These planning targets do not guarantee approval and will be adjusted in coordination with the state to avoid a lapse.

The comprehensive update will review all base-plan sections and jurisdictional annexes. It will document the planning process and participation; refresh hazard, vulnerability, asset, development, and capability information; evaluate changes in priorities; explain the disposition of previous actions; revise goals and mitigation actions as appropriate; document integration since the previous update; and evaluate and revise maintenance procedures. Retained information will be reviewed for continued accuracy rather than carried forward without evaluation.

Each jurisdiction will participate in the update, validate its own content, identify and prioritize jurisdiction-specific actions, support public outreach, and adopt the updated plan through its governing body. The public will have opportunities to contribute during drafting and to review and comment before approval. The Five County AOG will submit the plan through the state review process and retain approval correspondence and adoption documentation for each jurisdiction.

CONFIRM BEFORE FINALIZATION: Insert the verified FEMA approval and expiration dates. Confirm the proposed 18-month and six-month planning targets with the Five County AOG and the state; do not assume a specific 2032 expiration date from the cover alone.

7.4.2 Interim Amendments and New Participants

A jurisdiction or action lead agency may propose an interim change by submitting the affected text or action, the reason for the change, supporting information, and the jurisdictions affected to the Five County AOG coordinator. The maintenance team will evaluate consistency with the risk assessment, goals, local authorities, and existing strategy. Material changes will include an opportunity for public review appropriate to the scope of the change, with comments and responses retained in the record.

The Five County AOG will coordinate proposed amendments with the State Hazard Mitigation Officer to determine applicable state and FEMA review, approval, and adoption requirements before treating a substantive revision as part of the approved plan. Administrative corrections and progress records will be logged separately from changes to approved plan content. The Five County AOG will maintain version control and a change log identifying the date, affected section or action, reason, review disposition, and required approvals. Interim changes do not replace the five-year update or independently extend the plan's approval period.

A jurisdiction seeking to join the approved regional plan will coordinate with the Five County AOG and the state regarding the applicable joining procedures. Its participation, jurisdiction-specific risk and capability information, mitigation actions, public involvement, and adoption will be documented as required. Inclusion in a regional action catalog or contact roster alone will not be represented as FEMA approval of that jurisdiction.

7.5 Integration into Other Planning Mechanisms

Each jurisdiction will incorporate relevant hazard information, mitigation goals, and selected actions into other planning mechanisms when appropriate and within its authority. Integration will occur through both

scheduled plan updates and routine decisions, including development review, infrastructure design, capital programming, budgeting, grant development, and asset management. The jurisdiction-specific integration commitments in the county annexes provide the local starting point; this section establishes the common implementation and reporting process.

During each annual review, the designated representative will coordinate with planning, public works, utilities, building, floodplain management, emergency management, finance, and other applicable functions to identify upcoming plan revisions, projects, budgets, and policy decisions. The representative will provide relevant risk assessment findings and action information to the responsible staff, identify an appropriate integration opportunity, and document the decision and follow-up responsibility. Where a mechanism is not available or integration is not appropriate, the jurisdiction will record the reason and consider another practical opportunity.

General plans, land-use and subdivision regulations, and development review can use hazard areas and vulnerability findings to inform growth, siting, access, drainage, and development standards. Capital improvement, transportation, utility, and facility plans can incorporate selected mitigation projects and resilience measures. Annual budgets and grant applications can connect action priorities with funding and match needs. Wildfire protection, water conservation, watershed, open-space, and natural-resource plans can align risk-reduction priorities. Emergency operations and recovery plans can use risk information and mitigation opportunities without treating response activities alone as a substitute for long-term mitigation.

The annual integration record will identify the jurisdiction; planning mechanism or decision; responsible department or function; relevant hazard information or FCA action; date and stage of review; incorporation completed or proposed; barriers; and next steps. Supporting records may include adopted plan language, ordinances, capital project descriptions, budget items, meeting records, or grant materials. The next update will summarize actual integration since adoption separately from future opportunities, including an explicit statement where integration did not occur.

7.6 Continued Public Participation

The Five County AOG and participating jurisdictions will provide continuing opportunities for residents, property owners, businesses, service providers, community organizations, neighboring communities, and other interested parties to participate in plan maintenance. Public involvement will extend beyond adoption and include annual implementation review, proposed material amendments, and the comprehensive update. Each jurisdiction will use the outreach channels identified in its annex, supplemented by regional coordination where useful.

7.6.1 Plan Access and Ongoing Comments

The Five County AOG will maintain public access to the approved plan and information on how to submit comments. Participating jurisdictions will provide access or direct the public to the regional plan through

their available communication channels. A nondigital review and comment option will be provided through an identified public office or other practical arrangement. Publicly released materials will exclude information restricted by law or information requiring protection, while retaining sufficient information for meaningful review.

The Five County AOG coordinator and jurisdiction representatives will receive comments throughout the planning cycle, retain them in a comment log, and route local concerns to the appropriate jurisdiction. The log will record the date, subject, affected jurisdiction or action, review responsibility, disposition, and any resulting change. Comments requiring immediate operational attention will be referred to the appropriate agency rather than held until the annual plan review.

CONFIRM BEFORE FINALIZATION: Confirm the public plan location, website or access page, comment email or form, responsible receiving office, and nondigital access location. Verify local contact and outreach channels in each annex before publishing them.

7.6.2 Annual Review, Amendments, and Updates

At least annually, each jurisdiction will share an implementation summary and provide a public opportunity to comment on progress, changing risks, and mitigation priorities. The opportunity may be provided through an advertised public meeting, an existing governing-body or planning meeting with a clearly identified mitigation item, or an advertised written comment period. The Five County AOG will coordinate regional notice and access to relevant materials. The public opportunity will inform the annual evaluation rather than merely announce that the review has been completed.

For a material amendment or comprehensive update, Five County AOG and affected jurisdictions will make proposed changes or draft materials available, explain the scope and comment method, and advertise review opportunities before the change is finalized. During the comprehensive update, outreach will occur while the plan is being drafted and before approval. Jurisdictions will use appropriate combinations of websites, public notices, local meetings, utility or service communications, community partners, and other channels documented in their annexes.

Outreach will account for rural and dispersed communities, limited internet access, language and communication needs, and residents or visitors who may not receive routine government messages. Accessible materials, alternative comment methods, and assistance will be provided as practicable. Jurisdictions will retain notices, dates, materials, comments, and records explaining how input was considered. If no comments are received, the record will document the opportunity provided and that result.

7.7 Maintenance Records and Follow-Through

The Five County AOG will maintain the official regional plan, approval and adoption records, contact roster, annual jurisdiction reports, regional evaluation summaries, action tracking records, integration records, public comment dispositions, and amendment log. Each jurisdiction will retain its supporting local

records and provide relevant copies or summaries for the regional record. The record will distinguish verified results, proposed commitments, outstanding information, and recommendations awaiting decision.

At the conclusion of each review, the maintenance team will assign follow-up tasks to the responsible function and identify a target date. The next review will revisit unresolved items, implementation barriers, missing jurisdiction reports, and recommended plan changes. This continuous record will support transparent implementation during the 2027–2032 planning period and provide the factual basis for the next comprehensive update.

Beaver County Annex

County Profile

This county profile summarizes Beaver County’s geographic, demographic, economic, infrastructure, and development characteristics as planning context for the jurisdiction-specific risk, capability, and mitigation assessments. Countywide totals describe the assets and populations that could be affected somewhere in the county; they are not estimates of direct exposure to a particular hazard unless the applicable hazard entry identifies a mapped or otherwise documented exposure area.

Geographic Setting and Communities

Beaver County is located in southwestern Utah along the Nevada border and encompasses approximately 2,582.9 square miles, making it one of the larger counties in the state by land area. The county seat and largest community is Beaver, and the incorporated communities include Beaver, Milford, and Minersville. The county’s setting includes the Basin and Range landscape in the west and higher mountain terrain along its eastern edge, including the Tushar Range and Mineral Mountains. This varied topography influences land use, transportation patterns, water availability, and natural hazard exposure across the county. Beaver County’s location along Interstate 15 provides regional connectivity between northern and southern Utah and supports the movement of people, goods, and emergency services.