

Community Outreach and Program Support Specialist (Aging Services)

Position Overview

We are seeking a compassionate, organized, and community-focused professional to serve as our Community Outreach, educator, and Program Support Specialist for Aging Services. In this role, you will help increase awareness of services offered through the Area Agency on Aging, support caregiver education and resources, and provide outreach and fraud-prevention education through the Senior Medicare Patrol program. This position is ideal for someone who enjoys public engagement, program coordination, and making a meaningful difference for older adults and family caregivers.

Key Responsibilities

- Promote awareness of Area Agency on Aging services through in-person community outreach events and presentations, networking with professional, providers and other community-based organizations, preparing social media, and web content.
- Provide community-based education and outreach related to Medicare, fraud prevention, and the Senior Medicare Patrol program.
- Serve as a liaison, educator, and trainer for family caregivers, helping them connect with available resources and support services.
- Facilitate caregiver support groups and participate in community events, meetings, and training throughout the service area.
- Assist with basic reporting, database tracking, and coordination of outreach activities and program communications.

Qualifications

- Bachelor's degree in marketing, social work, communications, healthcare, or a related field preferred.
- 1–3 years of experience in healthcare outreach, marketing, social services, or a related area preferred.
- Knowledge of social media management tools, basic website content management, and database reporting tools.
- Strong interpersonal, oral, and written communication skills, including public speaking and presentations.
- Passion for supporting family caregivers and older adults.
- Valid driver's license and ability to travel regularly throughout the Five County area, with occasional longer-distance travel for meetings and training.
- Ability to pass required background checks.

Schedule

Up to 29 hours per week, Monday through Friday, with flexible scheduling options.

Location

Based in St. George, Utah. Employees must reside within the Five-County service area with a significant portion of time spent in the community to conduct outreach activities, participate in community events, education and training activities as well as in-person networking and marketing. This is a community-based position with regular travel throughout Iron, Beaver, Garfield, Kane, and Washington counties required.

Pay

Starting wage range: \$22.93 per hour, commensurate with education and experience

BENEFITS:

Retirement Benefit/401-K, Sick & Annual Leave, Paid Holidays, option for flexible work schedule upon approval

Application Instructions

Submit a resume via email to jwong@fivecounty.utah.gov.

Applications must be received by **5:00 p.m. on July 2, 2026**

The Five County Association of Governments is an Equal Opportunity Employer